

# Douro Minor Hockey

## Constitution

Revised May 2023



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## **1.0 ORGANIZATION NAME**

We shall be known as DOURO MINOR HOCKEY (DMH), our home arenas are:

Douro Community Center,  
2893 Hwy 28,  
Douro, Ontario  
K9J 6X2

Warsaw Community Center  
93 Ford Street,  
Warsaw, Ontario  
K0L 3A0

Our Center point is, the fourth Concession of Douro and County Road #4, 591 Douro 4th Line.

## **2.0 PHILOSOPHY**

The Douro Minor Hockey Association shall be for the benefit of all, with mutual respect and consideration for each individual regardless of race, creed, age, sex, financial status or ability. We shall promote and encourage:

- 1) Sportsmanship and fair play, keeping in mind we are fostering and building the character of young people in our community.
- 2) The building and improvement of skating and hockey skills.
- 3) Competitive hockey

## **3.0 Financial Commitment**

Douro Minor Hockey is a volunteer operated, not for profit organization that is committed to providing minor hockey experience to the youth of Douro-Dummer at a cost effective rate. DMH is committed to reviewing it's fee structure annually to ensure that registration fees are both fiscally responsible as well as cost effective.

Subsidies may be available in the event that registration fees are prohibitive of registration.

## **4.0 VOTING MEMBERSHIP**

The voting membership of Douro Minor Hockey shall be any parents or legal guardians who have enrolled a player in Douro Minor Hockey and has met all financial commitments to the organization, the Executive members, and rostered team management in the current season.

## **5.0 CHANGES IN POLICY**

Any changes in our constitution or policies shall take place at our annual meeting or a properly advertised general meeting.

## **6.0 EXECUTIVE**

Members elected to the Douro Minor Hockey Executive at the Annual General Meeting must meet the following requirements.

- 1) Member shall be eighteen years of age or older
- 2) Executive shall abide by all Ontario Minor Hockey Association, Associated League, Douro Minor Hockey and Arena Policies and rules. Failure to do so may result in disciplinary action. (Refer to DMH-Code of Conduct policy)

3) The Executive is the governing body of Douro Minor Hockey and decisions are final.

The Douro Hockey Executive will include but not limited to the following positions: (position descriptions below)

President (2 yr term)  
Past President (2 yr term)  
Vice President (2 yr term)  
OMHA Representative (2yr term)  
LEO Rep ( 2 year term)  
Secretary (2 yr term)  
Treasurer (2yr term)  
Equipment Manager (2yr term)  
Website (2yr term)  
Tournament Coordinator (1yr term)  
Fundraising Coordinator (2yr term)  
Ice Scheduler (2yr term)  
Sponsorship Coordinator (2yr term)  
Registrar (2yr term)  
Preschool/IP Coordinator (2yr term)

Head Coach (appointed by executive by application, 2 yr term)

## Non-Voting Liaison

Risk Management Liaison (appointed by executive)

## Executive Role Descriptions

**President** – Shall be the chief executive officer of the organization and a financial signing officer.

**Past President** – shall assist the president and provide continuity to the existing executive.

**Vice President** - shall perform such duties as are assigned by the President and substitute in them as required.

**OMHA Representative** – Shall be the liaison and representatives between OMHA and Minor Hockey Association

**LEO Representation**- Shall be the liaison and representative of DMH and the LEO league

**Secretary** – shall keep an accurate record of proceedings, social media management.

**Treasurer** – shall keep an accurate record of financial affairs, assume banking duties, and be a financial signing officer.

**Equipment** - Shall be responsible for acquiring, distributing, inventorying and maintaining hockey sweaters, socks, equipment, banners, and year end trophies.

**Website Manager** Responsible for the maintenance of the website.

**Tournament Coordinator** – shall coordinate affairs associated with tournaments and shall be responsible for OMHA or associated league carding.

**Fundraising Coordinator** – shall be responsible for coordinating all Douro Minor Hockey fundraising.

**Ice Scheduler** – shall coordinate with the township in ice rentals in Douro and Warsaw Community Centers, arrange Referee booking.

**Sponsorship Coordinator** – shall be responsible for yearly commitments from local business owners for team sponsorship as well as provide yearly appreciation to sponsors at season's end.

**Registrar** – shall be responsible for all registration forms from players and parents and submitting all required documentation to OMHA.

**Head Coach** – shall coordinate the development of coaches and trainers and shall assume the responsibility of a coach if they are unable to fulfil their duties.

**Preschool/IP Coordinator** – shall coordinate Preschool, IP and Tyke age groups to ensure our teams are ran per OMHA requirements and required resources are available. In addition, this individual will be tasked with conducting coach selection for these age groups.

**Risk Management Liaison** - The Risk Manager shall be responsible for implementing, administering and evaluating the association's risk management program including providing Criminal Reference Checks recommendations.

## **7.0 Sponsorship**

Douro Minor Hockey is grateful for the generous support of our sponsors. Funds generated from sponsorships will be used towards equipment purchases or to subsidize the cost of registration fees.

## **8.0 Awards**

U5 to U8 players shall receive a contribution from Douro Minor Hockey to go towards year end acknowledgment for players. (To be reviewed annually by Douro Minor Hockey)

Douro Minor Hockey shall recognize finalists or champions in their division of OMHA playdowns and championships in the form of Banners/Trophies to be displayed in the Douro Community Center.

The following awards will be presented at the AGM as nominated by coaches:

**Mike Quinlan Memorial** – Given to the team or teams that go the furthest in the Playoffs regardless of division or level.

**Harty-Hubble Memorial** – Goes to a player who exemplifies “The Love of the Game”

**John Clements Memorial** – Awarded to the player who best exemplifies “Most Dedicated Player (Pewee, Atom or Novice but not restricted too)

**Sean Heffernan Memorial** – Awarded to a Tyke player and below who best exemplifies “Spirit of the Game”

As nominated by coaches, executive or members:

**Jim Lytle Memorial** – Awarded to a person who goes great lengths to volunteer for the Douro Minor Hockey Association

**Willie Towns Award** -Awarded to a bench staff who best demonstrates dedication to minor hockey.

