

**Douro Minor Hockey
Annual General Meeting
May 1st, 2018
7pm, Douro-Dummer Municipal Hall**

1. **Welcome**
2. **Approval of Previous Meeting Minutes:** Motioned by Mike Mundell
Seconded by: Crystal Devlin
All in favour: Passed
3. **Approval of Agenda-** Motioned by Christine Traynor
Seconded by: Triscia Carlow
All in favour: Passed
4. **Declaration of Conflict of Interest:** None declared

5.0 Awards

- 5.1 **Sean Heffernan Memorial Award-** Cooper Florence
- 5.2 **John Clements Memorial Award-** Logan Ryan and Ethan Mollohan
- 5.3 **Harty and Hubs Memorial Award-** Holden Lowes
- 5.5 **Jim Lytle Memorial Award-** Jamie Stringer
- 5.6 **Mike Quinlan Memorial Award-** The Wood By Design Midget Leo Team
The Ball Realty Midget A Team
- 5.7 **Willie Towns Award-** A new award in honour of Willie and his many years of dedication to DMH.

6.0 Reports

6.1 President- Mike Mundell

Thank everyone for coming out and leaving. Our teams had many successes this year. PeeWee and Midget, finalists and champions in Silver Stick. We had the Midgets A's win OMHA as well as many other teams, win tournaments and division titles. A great season for hockey. That being said, this was one of the toughest years for concerns. However from raised concerns, it has caused the Executive to take a look at how things are being done and make changes. Those changes will be shared with you through this meeting. Looking forward to the year ahead.

6.2 Treasurer- Emily Ryan

See attached report.

Our hope was that by delaying the AGM we would be able to present completed statements, unfortunately that wasn't the case. DMH was delayed in receiving invoices for Ice use from the township and upon review there are several discrepancies in billing. Yearend

awards and banner expenses are still to be applied as well. Updated information will be provided once the issues have been clarified.

6.3 Registrar- Triscia Carlow

This year we had 180 rostered players rostered. DMH had 2 IP, 2 Sr.Tyke, 2 Novice, 2 Atom, 3 Peewee, 1 Bantam and 2 Midget teams.

Next's years projected numbers are expected to be the same. 180 projected. Projected number of teams for 2019/20- 2 IP, 2 Minor novice(Formerly sr.tyke, name change initiated by OMHA), 2 Novice, 2 Atom, possibly 3 Peewee, 2 Bantam and 2 Midget.

Early bird registration May 6th and May 13th, upstairs in the Warsaw Arena 6-8pm.

6.4 Fundraiser- Christine Traynor

Good year, we had 4 fundraising events, The Douro Doings, Kick-off BBQ, Car Show BBQ and the Bottle Drive. Total fundraising dollars: \$6247.75.

Discussion was had about the Douro Doings and how hard it is to run this weekend, people are not volunteering, however we know that it is a community event and until another community partner is secured, we will continue to run it.

6.5 Ice Scheduler- Crystal Devlin

New to this position this year, lots to learn. This year teams accessed 12 hr of ice time a week in Douro and 15hrs a week in Warsaw, totaling 328hrs total in Warsaw for 7 teams and in Douro 209hr total with 6 teams. Have been trying for several weeks to book a meeting with D-D township to book next year's ice time.

6.6 Equipment/ Website- Randal Kuyvenhoven

No jerseys, may have to look into another set for Sept. Purchased socks. Recommend to the new exec. that DMH replace 11 jerseys to ensure we have complete sets. Once all jerseys are returned, Randal will inventory and make further recommendations at the next meeting. Randal will take the rotational Leo championship banner to Ricarts and have them create a new one to hang.

6.7 IP Coordinator- Barry Clifford (Jim Bailey reporting)

Very successful season, no shortage of coaches, working very well. Bumpers came this year, players adapted well to the half-ice mandate. Novice will expand to half ice. Possibly expanding to Douro.

Parking lot in Warsaw..Mike has met with the township about the Warsaw parking lot, they say they will be expanding but no date was confirmed. DMH will be discussing with the Township the possibility of moving more ice time to Douro from Warsaw to support the IP/Minor Novice/Novice half-ice program. Although more parking is available in Douro, dressing rooms are smaller. These new programs are difficult to schedule in order to accommodate large numbers of players/fans, while optimizing icetime with split ice games.

6.8 OMHA/Leo Rep- Willie Towns

Novice moves to half ice for the 2019/2020 Season. Jim was able to watch a AAA team play half ice at Northcrest and he was surprised how good it looked, it was fast hockey with two referees...

EOMHL AGM is next week, May 7th and OMHA AGM is June 7th

Willie is still seeking to clarify on recommended team size for split ice teams as we hope to coordinate shared games/number of players with other centres to optimize the experience and ice us. Other centres aren't always so honest with their numbers.

Willie said goodbye, resigning from the DMH executive. He thanked everyone for the many great years he has had with the organization and it's many executives.

6.9 Sponsorship- Jim Bailey reporting

See sponsor list attached.

6.10 Head Coach- Karl Asta (Mike reporting)

Head coaches' meetings were held at the beginning of the season and prior to playoffs relaying information to coaches. There were 2 on-ice coaching sessions that were well received. DMH will be seeking a new Head Coach for the 2019/20 season. Applications can be submitted to Mike for consideration.

7.0 Old Business

7.1 New Communication Format- Kerri Riel

As we look to improve lines of communication between DMH and it's members, 3 strategies will be out in place for the 2019/20 season in hopes to offer better understanding for everyone in terms of how and why decisions are made.

- 1) Beginning after the AGM all meeting minutes will be posted on the Website for anyone to review. The minutes have always been available should anyone require them but now it is available for all to see.
- 2) At the beginning of every monthly meeting, members will be welcomed to bring their suggestions or concerns forward to the executive. The first 20min. of each meeting will be set aside to provide this opportunity. It will be mandatory that any member wishing to speak provide at least 24hrs notice in writing to the secretary to ensure they are properly placed on the agenda. This can be done via email to secretary@dourominorhockey.com This is to ensure that time is provided in the agenda. Members who just "show up" will not be able to present.
- 3) DMH will be surveying members, 2 times a year to monitor satisfaction with the organization, coaching and overall experience. More discussion will be had with the incoming exec. To determine whether responses will be anonymous or not. Many agree that progress cannot be made without direct conversation.

7.2 Presentation of the new Constitution and Policies- All

In response to the various challenges and concerns brought forward this year, the current exec. relied on the constitution heavily this year. By referencing it often, it was quickly

realized that this was not a document that was useful any longer and didn't support a growing organization and the complexities that may entail. From that an ad-hoc committee was created composed of Mike, Emily and Kerri. Over 4 months, our current constitution was created as well as a supporting document of policies and procedures. This was brought back to the executive as a whole for feedback and revisions were made. The final document will be posted on our website for reference.

Highlights include, new communications policy, code of conduct, dressing room policy, refund policy, anti-bullying/anti-harassment policy, AP policy, clarified.

Registration Fee policy- will be reviewed annually. This year it was decided that there would be now fee increase for those who register by May 31st. June 1st the registration fees will increase by \$100. The hope is to act as an incentive to have people register early as it is imperative that in order for our organization to run efficiently we have player numbers as soon as possible. Payment arrangement can still be made with all payment needed to be received by Sept.1st.

Refund Policy has changed. This year 18 preschoolers registered and by Dec.1 refunds were offered to over half. The problem is that these players had participated in almost 20 ice times. If the refund policy continues as is, this program will no longer be financially viable. A staggered refund policy has been developed.

All non-DMH players wanting to tryout will be required to pay full registration fees prior to the first try-out. In the case of cuts, if the player decides to leave DMH after being cut, 50% will be refunded.

There will be no fundraising fee this year. It is very difficult to administer and for very little gain.(only \$900) Sponsorship fees this year will all go into operating budget. Teams will not be receiving \$500 from sponsors.

It is important to note that the Policies and Procedures is a working document. As situations come up, we may need to reevaluate. Please be patient as we give this new way of guiding our decision making a try, keeping in mind once again, that DMH makes decisions in the best interest of all parties, not just one player, one coach or one team.

8.0 New Business

8.1 Elections

Given the current and ongoing changes the exec. made motion to extend the terms of some positions to ensure continuity and consistency for Douro Minor Hockey. The positions of Registrar, Ice-scheduler, IP coordinator and OMHA Rep have been extended to 2 years. It is important to mention that this exec. is comprised of DMH members and elected by the membership to make decisions in the best interest of each and every player in DMH.

Positions: President (2yr term)- Mike Mundell

Vice-President: Nominee: Jim Bailey – All in favour? Passed

Treasurer: Nominee: Emily Ryan – All in favour? Passed

Registrar: (2yr term) Nominee: Triscia Carlow -All in favour? Passed
Secretary: Nominee: Kerri Riel –All in favour? Passed

Fundraiser: No nominee. Christine Traynor agreed to continue in the role. -All in favour? Passed

Ice-Scheduler:(2yr term) Crystal Devlin

Equipment/Website Manager: Nominee, Randal Kuyvenhoven
-All in favour? Passed

IP Coordinator: (2yrs) Nominee: Julie Moher –All in favour? Passed

OMHA Rep: (2yr term) Nominee: Deb Burfield –All in favour? Passed

Leo Rep: Vacant- No nominee, role mandatory to be filled.

Sponsorship: Nominee: Christine Traynor

Tournament Coordinator: (New) No nominee. Emily Ryan agreed to take on the additional responsibilities of the role. All in favour?

Passed

Head Coach: Appointed by application submitted to the President

Date of next meeting: June 20th, 2019 at 6:30pm.